

WHAT ARE YOU PLANNING?

NAME OF EVENT		
LOCATION OF EVENT		
EVENT DATE	SET-UP TIME	TAKE-DOWN TIME

HOW CAN WE REACH YOU?

CONTACT NAME	
ORGANIZATION	
PHONE NUMBER	FAX NUMBER
EMAIL ADDRESS	
MAILING ADDRESS	

ADDITIONAL REMARKS

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Please fill out and return to:

ANCHORAGE DOWNTOWN PARTNERSHIP, LTD.

333 West 4th Avenue, Suite 317
Anchorage, AK 99501
Shop: (907) 277-0141
Cell: (907) 306-4468
info@anchoragedowntown.org



OUR COMMUNITY PARTNERS



FOLLOW US



WWW.ANCHORAGEDOWNTOWN.ORG
(907) 279-5650

EQUIPMENT RENTAL BROCHURE

WE HAVE THE SUPPLIES TO MAKE YOUR NEXT EVENT AMAZING



EQUIPMENT RENTAL FORM

Rental Agreement Terms with Anchorage Downtown Partnership, Ltd.

- All invoices shall be paid in full upon delivery and/or installation of products and services.
- Cancellations with less than 24 hours notice will be charged 50%.
- Price includes delivery, set-up, and takedown in the Downtown Improvement District (DID) during normal Maintenance business hours (5am-5pm) Mon-Sun. All other times and non-DID locations are available at an additional charge.
- Installation area must be clear upon arrival of crew and all contents of the canopy removed before takedown or customer will be responsible for extra labor fees.
- Tables and chairs rented must be neatly stacked for pickup or customer will be responsible for extra labor fees.
- Anchorage Downtown Partnership, Ltd. shall not be responsible for any underground obstacles (including but not limited to: water, gas, electrical, etc.) damaged during installation.
- Customer assumes liability for and agrees to pay for all damages to the equipment rented, or replacement costs in case of theft, while in customer's possession. Event security is available. Contact our office for more information. Reasonable wear and tear and/or acts of God or nature are expected.
- Customer understands that local governments may require a permit to install a canopy and agree to obtain such at customer's expense, all necessary permits, licenses, and consents prior to installation.
- Customer understands that canopies are temporary structures and could possibly collapse during severe wind, rain, or snow. Anchorage Downtown Partnership, Ltd. assumes no liability for harm to persons or damages caused to any contents of a canopy while in the customer's possession. It is also understood that canopies may leak during rains. Canopies shall not be used to cover cooking grills or open fires. Customers will be billed for smoke or heat damage.

I have read and accept the above rental terms.

SIGNATURE	DATE
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		QUANTITY AVAILABLE	MEMBER RATE/ NON-MEMBER RATE	# OF ITEMS	RATE	SUB-TOTAL
TABLES & CHAIRS	4' Round Plastic Tables Umbrellas available separately	22	\$12/\$24			
	6' Round Plastic Tables Umbrellas available separately	6	\$12/\$24			
	6' Rectangular Plastic Tables	16	\$12/\$24			
	2' Cocktail Rounds	10	\$12/\$24			
	Metal Folding Chairs	200	\$1/\$2			
	Large Color Umbrellas	30	\$2/\$4			
STAGES & SOUND	Small 10'x20' Scaffold Stage	1	\$200/\$400			
	PA System 2 speaker PA system with stands and handheld mic	1	\$85/\$125			
	Lynden Performance Stage *Custom aluminum all-terrain professional stage. Available in 36 4'x4' sections. Adjustable height: 24"-30". Prices include up to 2 sets of stairs. For custom size pricing, please contact the Maintenance Department at 277-0141.	*	12'x20'.....\$400/\$500 16'x20'.....\$500/\$600 20'x20'.....\$600/\$700 24'x24'.....\$700/\$800			
	Stage Podium 2x2 Wooden podium with mic stand	1	\$50/\$100			
CANOPIES	10'x10' Canopy Includes weights and walls	27	\$85/\$150			
	10'x20' Canopy Includes weights and walls	5	\$175/\$275			
	20'x20' Canopy Includes weights and walls	1	\$300/\$400			
FUN	12' Bubble Tower	1	\$200/\$300			
	Inflatable Kayak Pool Kayaks included	1	\$600/\$700			
	Beer Garden Variable diameter up to 80'	1	\$150/\$300			
MISCELLANEOUS	Propane Grill Grill mounted on 4' trailer	2	\$100/\$200			
	Warming Barrels Wood burning metal barrels	6	\$25/\$35			
	Propane Heaters Variable size & BTU rating, supply tank included, propane not supplied	10	\$25/\$35			
	2000 Watt Gas Generator	2	\$75/\$125			
	3' Advertisement Sandwich Boards	7	\$10/\$15			
	Rainbow Feather Banners	30	\$10/\$20			
						TOTAL

OFFICE USE ONLY